

**Report of:** Liz Jarmin, Head of Locality Partnerships

**Report to:** Outer West Community Committee

**Report author:** Carl Hinchliffe, Community Committee Team Manager

**Date:** 8th June 2022

**To note**

## **Title: Community Committee Champions Role Profile**

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### **Purpose of report**

1. To provide the Outer West Community Committee with an update on the Champions Role profile.

### **Main issues**

2. In 2019, the Head of Locality Partnerships offered individual meetings with each of the Community Committee Chairs, to gain a better understanding of their committees and the challenges and opportunities of each one.
3. A recurrent theme was the role of the themed Community Committee Champions and it was agreed at a subsequent Chairs Forum that a review of the Champions Role would take place, which would include the development of a role profile for the Champions that better outlined what the role and its responsibilities entailed.
4. A draft role profile was developed and agreed by a small working group that reflected and acknowledged the role that Champions already undertook within their committee areas but sought to clarify to Champions what their role involves.
5. Furthermore, the profile identified specific areas of focus for each of the themed Champions at both city-wide and Community Committee level. These will be agreed at the city-wide level by the responsible Executive Member in conjunction with the 10 themed Champions and relevant Service Leads. At the Community Committee level, these will be agreed by the committee themselves on an annual basis.

6. At the Chairs Forum meeting in February 2022, the Champions Role profile was discussed and ratified by Chairs, in order that the role profile could be rolled out to Elected Members within the next municipal year.
7. As we're aiming to ensure that the work of the Champions over the municipal year becomes more focused, the Executive Board Member for Communities has recommended that anyone appointed into a Champions Role covers one key theme and avoids putting themselves forward to be appointed for a number of Champion Roles.
8. The Champions Role and its strategic leadership function will be key to the programmes of work that are developed in each committee area over the next 12 months, as they will be acting as an interface and playing a substantial role in shaping the committee's agenda and local services. This connectivity is essential in order to achieve increased service improvement and provide local influence on service delivery, especially when dealing with services that are delegated to the Community Committees.
9. Once Champions have been formally appointed in the committees, meetings will be arranged with themed Champions.
10. The Cover Report and Champions Role profile are intended to provide the Outer West Community Committee with on work taking place in relation to the Community Committee Champions, following discussions that have taken place with the Executive Board Member and Community Committee Chairs.

## **Recommendations**

11. Elected Members are asked to note the contents of the Cover Report and the Champions Role profile, when making appointments to each of the themed Champions.